

ARCHITECTURAL REVIEW APPLICATION FOR HARBOR SHORES

Email or Drop off at 2347 Jernigan Loop, Kissimmee, FL 34746

Email Address: harborshorespresident@gmail.com

TO BE COMPLETED BY HOMEOWNER

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| NAME: | <input type="checkbox"/> \$25 Check or Money Order |
| PROPERTY ADDRESS: | LOT NO: |
| MAILING ADDRESS: | |
| PHONE: | EMAIL: |
| APPLICATION TYPE: <input type="checkbox"/> FENCE <input type="checkbox"/> POOL/SPA <input type="checkbox"/> PATIO <input type="checkbox"/> SCREENED ENCLOSURE <input type="checkbox"/> EXTERIOR PAINTING <input type="checkbox"/> LANDSCAPING <input type="checkbox"/> LAWN REPLACEMENT <input type="checkbox"/> SATELLITE <input type="checkbox"/> OTHER _____ | |
| DESCRIPTION OF ARCHITECTURAL CHANGE: | |
| PLEASE INCLUDE THE FOLLOWING WITH THIS APPLICATION: 1. ATTACH A COPY OF THE PROPERTY SURVEY THAT SHOWS THE LOCATIONS OF THE PROPOSED CHANGE, ALTERATION, RENOVATION OR ADDITION. 2. ATTACH DRAWINGS OF YOUR PLAN(S) AND ANY CONTRACTOR'S PROPOSAL. 3. ATTACH COLOR PHOTOS OF PROJECT AND ALL COLOR SAMPLES AND DESCRIPTIONS 4. ATTACH CHECK OR MONEY ORDER FOR PROCESSING FEE OF \$25 PAYABLE TO HARBOR SHORES | |
| NOTE: APPLICATIONS SUBMITTED WITHOUT A COPY OF THE SURVEY, DRAWING, COLOR SAMPLE, PROCESSING FEE OR PHOTO WILL BE CONSIDERED INCOMPLETE AND WILL DELAY THE REVIEW PROCESS. | |
| I HEREBY UNDERSTAND AND AGREE TO THE FOLLOWING CONDITIONS: 1. NO WORK WILL BEGIN UNTIL WRITTEN APPROVAL IS RECEIVED FROM THE ASSOCIATION. YOU HAVE 60 – 90 DAYS FROM THE APPROVAL DATE TO COMPLETE THE WORK. IF NOT, THEN YOU MUST REAPPLY FOR APPROVAL. 2. ALL WORK WILL BE DONE EXPEDITIOUSLY ONCE COMMENCED AND WILL BE COMPLETED IN A PROFESSIONAL MANNER BY A LICENSED CONTRACTOR OR MYSELF. 3. ALL WORK WILL BE PERFORMED TIMELY AND IN A MANNER THAT WILL MINIMIZE INTERFERENCE AND INCONVENIENCE TO OTHER RESIDENTS. 4. I ASSUME ALL LIABILITY AND WILL BE RESPONSIBLE FOR ANY AND ALL DAMAGES TO OTHER LOTS AND/OR COMMON AREA, WHICH MAY RESULT FROM PERFORMANCE OF THIS WORK. 5. I WILL BE RESPONSIBLE FOR THE CONDUCT OF ALL PERSONS, AGENTS, CONTRACTORS, SUBCONTRACTORS, AND EMPLOYEES WHO PROVIDE SERVICES IN CONNECTION WITH THIS WORK. 6. I AM RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS, CODES, REGULATIONS AND REQUIREMENTS IN CONNECTION WITH THIS WORK. I WILL OBTAIN ANY NECESSARY GOVERNMENTAL PERMITS AND APPROVAL REQUIRED FOR THE WORK. 7. UPON RECEIPT OF THIS FORM, MANAGEMENT WILL FORWARD THE APPLICATION TO THE ASSOCIATION. A DECISION BY THE ASSOCIATION MAY TAKE UP TO 30 OR MORE DAYS, DEPENDING ON THE ASSOCIATION DOCUMENTS. I WILL BE NOTIFIED IN WRITING WHEN THE APPLICATION IS APPROVED, DENIED OR PENDING. | |
| ALL HOMEOWNERS ARE RESPONSIBLE FOR FOLLOWING THE RULES AND GUIDELINES OF THEIR ASSOCIATION WHEN MAKING ANY EXTERIOR MODIFICATIONS. | |
| HOMEOWNER SIGNATURE: _____ | DATE: _____ |

TO BE COMPLETED BY MANAGEMENT & ARC COMMITTEE

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| APPLICATION REC'D DATE: | SUBMITTED TO COMMITTEE DATE: |
| ARCHITECTURAL REVIEW BOARD DECISION: <input type="checkbox"/> REQUEST APPROVED <input type="checkbox"/> APPROVED WITH CONTINGENCY <input type="checkbox"/> REQUEST DENIED | |
| <u>ARB SIGNATURES</u> | <u>DATE</u> |
| 1. | |
| 2. | |
| 3. | |
| COMMENTS: | |

APPLICATIONS MUST BE RECEIVED IN COLOR BY EMAIL OR MAIL. A \$25 APPLICATION FEE MAY APPLY PLEASE MAKE YOUR CHECK PAYABLE TO: HARBOR SHORES